

FINANCE AND PERSONNEL COMMITTEE MEETING MINUTES OCTOBER 19, 2010

The meeting was called to order by Mayor Dave Breunig at 6:30 PM. Present at roll call were: Mayor Breunig, Bev Anderson, Cindy Corley and Dave Gough. Absent: None. Also present were: Don Osterday, Dave Williams, Nita Burke and Phil Risseeuw.

Motion by Anderson second by Gough that the meeting notice and agenda were properly posted. Motion carried. Motion by Gough second by Anderson to approve the minutes of the previous meeting. Motion carried.

Discussion was then held concerning the proposed hiring of a full time maintenance/janitor position for the Municipal Building and Johnson Public Library. Copies of the following were included in the agenda packet: letter from Dave Williams; position advertisement; position description; and list of current city benefits. Steve Pickett arrived at the meeting at 6:36 PM.

In his letter to this committee, Dave Williams stated he felt the maintenance / janitor work for the Municipal Building and Johnson Public Library can continue to be completed by two full time employees. He doesn't think another part time position needs to be created just to handle the interior cleaning at the library. Therefore, the rest of the material included with this agenda was prepared with that in mind. Dave feels the new person should work from 11:00 AM to 8:00 PM. Some overtime hours may be required on snow days. And he feels the starting wage should be \$14.50 per hour.

Several questions were asked about the information provided. Alderperson Anderson and Nita Burke reported on the maintenance work needed at the library. A copy of a list of duties was distributed to committee members at this meeting. Alderperson Anderson also stated the new person should be willing to provide assistance to other city departments as requested, and have a cordial attitude.

After discussion and consideration, motion by Anderson second by Gough to recommend to the Council the hiring of a full time maintenance/janitor position for the Municipal Building and Johnson Public Library. Motion carried.

There being no further business for this meeting, motion by Gough second by Anderson to adjourn the meeting at 6:43 PM. Motion carried.

CITY OF DARLINGTON

Philip A. Risseeuw, Clerk-Treasurer