

## **PARK AND RECREATION COMMITTEE MEETING MINUTES SEPTEMBER 29, 2010**

The meeting was called to order by Committee Chairman Don Osterday at 6:30 PM. Present at roll call were: Don Osterday, Mary Jo Finkenbinder, Scott Heinberg, Stuart Vamstad, Candi Fitzsimons and Pat Hardyman. Excused absence: Gary Ringen. Also present were: Mayor Dave Breunig, Doug Lindstrom, Tom Ingwell and Phil Risseuw.

Motion by Vamstad second by Hardyman that the meeting notice and agenda were properly posted. Motion carried. Motion by Hardyman second by Heinberg to approve the minutes of the previous meeting. Motion carried.

Under unfinished business, discussion was held concerning reimbursement of lifeguard training class expenses by the City. Doug Lindstrom reported for 2010, he reimbursed 1/3 of the cost of the lifeguard training class, for the pool employees who took the class in 2010. Two questions came up during the year. The first question was the cost of the lifeguard training class differs widely depending on where you take the class. Second, some of the other lifeguards who previously took the class, requested 1/3 reimbursement of their costs too. Doug then requested some guidance from the committee members on how to handle this reimbursement program.

After discussion and consideration, motion by Heinberg second by Fitzsimons to authorize payment of 1/3 expense reimbursement per year, for each year they continue to work for the city, for pool employees who take the class each year, with a cap of 1/3 of the cost of the class or \$100 per year, whichever is lower. In addition, the payment is to be made at the end of the pool season. Motion carried. John Sonsalla arrived at the meeting at 6:45 PM.

Under new business, discussion was held concerning the redoing of the five Boy Scout informational signs along the walking trail. Doug Lindstrom reported he was contacted by Joe Boll about the redoing of these signs, as they have been damaged over the years by the weather. Stephanie Johnston is willing to reproduce the information material for the signs at a cost of \$150.00 each. Joe has received commitments from the Historical Society and First National Bank to pay for one sign each. Doug stated he will be attending meetings of the Lions Club and Optimist Club requesting donations from them. Doug also stated he could pay for one of the signs from his park outlay account. Doug then requested permission from committee members to go ahead with the redoing of the five informational signs with payment from park outlay funds, with the understanding that most of those funds will be reimbursed by donations. After discussion and consideration, motion by Fitzsimons second by Heinberg to authorize Doug to proceed with this project as presented. Motion carried.

Discussion was then held concerning the proposed 2011 Recreation and Wellness Center fee schedule. A copy of the fee schedule was included in the agenda packet. Doug Lindstrom reported some of the fees were increased 2.0%; some Wellness Center fees were increased 5.0%; and the dance class remained the same, since they were increased for 2010. After discussion and consideration, motion by Vamstad second by Hardyman to recommend to the Council the approval of the 2011 Recreation and Wellness Center fee schedule as presented. Motion carried.

Discussion was then held concerning the proposed 2011 Summer and Wellness Center employment wages. A copy of the 2011 wage schedule was included in the agenda packet. Doug Lindstrom reported the wages were increased by 2.0%, as was authorized by Mayor Breunig. The only exception to that was a \$5.00 per hour increase for the assistant dance instructor, as she is teaching her own class on Monday nights now. After discussion and consideration, motion by Hardyman second by Fitzsimons to recommend to the Council the approval of the 2011 Summer and Wellness Center employment wage schedule as presented. Motion carried.

Discussion was then held concerning the proposed 2011 Parks, Recreation and Wellness Center budget. A copy of the proposed budget was included in the agenda packet. Doug Lindstrom and Tom Ingwell presented information regarding the proposed budget and answered questions regard same. The proposed budget calls for total revenues of \$132,500.00 and total expenditures of \$295,616.00; with outlay requests of \$5,000.00 for the swimming pool and \$20,000.00 for the parks. Several questions were asked about the budget. Chairman Osterday stated he felt an outlay account should be established for the Wellness Center for an equipment replacement fund. After discussion and consideration, motion by Osterday second by Hardyman to approve the 2011 Parks, Recreation and Wellness Center budget as presented, and recommend approval of same by the Council. Also included in the motion is a request to the Council to consider the establishment of a Wellness Center outlay account for an equipment replacement fund. Motion carried.

Discussion was then held concerning the proposed purchase of a new computer for the Wellness Center from funds remaining from the Johnson donation. Tom Ingwell reported he has obtained a cost estimate of \$700.00 from Tricom/Radio Shack for this purchase. It was reported currently there is \$13,575.00 remaining from the Johnson donation. After discussion and consideration, motion by Heinberg second by Finkenbinder to recommend to the Council the approval of a new computer purchase for the Wellness Center from the Johnson funds as presented. Motion carried.

Discussion was then held concerning the proposed renewal of the Wellness Center management software program from funds remaining from the Johnson donation. Tom Ingwell then reported instead of renewing the present management software program at a cost of \$3,900.00; he would like to purchase a different program at a lower cost. The cost of the new program is \$999.00 plus shipping costs of 8.95, plus annual maintenance fees of \$828.00. After discussion and consideration, motion by Osterday second by Vamstad to recommend to the Council the approval to purchase a new management software program as presented. Motion carried.

Discussion was then held concerning the proposed set up of an equipment purchase/upgrade account from interest money earned on the Ritter Trust account. It was reported the Ritter Trust certificates of deposit are invested for one year at a time. Currently when the certificate of deposit matures, the accrued interest in added to the CD balance. That interest money could be deposited into an outlay account for the Wellness Center. After discussion and consideration, motion by Heinberg second by Hardyman to recommend to the Council the transfer of Ritter Trust interest income to an outlay account as presented. Motion carried.

Doug Lindstrom then updated the committee on current recreation programs. He stated women's volleyball has started along with flag football. Men's volleyball will start next month. Doug reported he had knee surgery the end of August, and has not been released yet to return full duty. When the swimming pool was inspected by representatives of Badger Pool; some small leaks were found, but nothing serious. The small leaks will be taken care of before the pool opens again next summer.

Tom Ingwell then reported on current Wellness Center programs. Tom stated he stated three "Boot Camp" classes; two in the morning and one at noon. He has 42 people participating in the classes. And this year they have dance classes four nights a week. Tom stated he has a lot of memberships coming up for renewal in October and November, and hopefully they will all renew.

Chairman Osterday then stated he feels unauthorized gym use is going on by non members for basketball practice. He asked Doug and Tom to look into the matter. Scott Heinberg reported another Cal Ripkin baseball tournament will be held in Darlington next summer. This tournament is for 10 year olds, and is scheduled for July 13<sup>th</sup> thru July 17<sup>th</sup>. And Chairman Osterday then asked Doug Lindstrom to obtain price quotes for the expansion of the swimming pool deck.

There being no further business for this meeting, motion by Vamstad second by Hardyman to adjourn the meeting at 7:45 PM. Motion carried.

CITY OF DARLINGTON

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Philip A. Risseuw, Clerk-Treasurer