

CITY OF DARLINGTON COUNCIL PROCEEDINGS APRIL 20, 2010

The meeting was called to order by Mayor Dave Breunig at 7:00 PM. The Pledge of Allegiance was then recited. Present at roll call were: John Sonsalla, Don Osterday, Steve Pickett, Bev Anderson, Cindy Corley and Dave Gough. Absent: None. Also present were: Bill McDaniel, Bob Salmi, Greg Gardiner, Doug Lindstrom and Phil Risseeuw.

Motion by Pickett second by Gough that the meeting notice and agenda were properly posted. Motion carried. Motion by Pickett second by Sonsalla to approve the minutes of the previous meeting. Motion carried.

Under unfinished business, discussion was held concerning an invoice received from Hickory Ridge Construction Inc., for the relocation of the restroom/shower building ramp in Pecatonica River Trails Park. A copy of the invoice was included in the agenda packet. The invoice is in the amount of \$12,007.67; which is \$1,102.00 higher than the revised bid amount approve by the Council on January 5, 2010. Also included in the agenda packet was a copy of a letter of explanation from Josh Goebel explaining the additional cost; along with a letter of explanation from Doug Lindstrom. After discussion and consideration, motion by Gough second by Corley to approve the \$12,007.67 payment to Hickory Ridge Construction Inc., as presented. By Voice Vote: All Ayes. Motion carried. Dave Williams arrived at the meeting at 7:07 PM.

Discussion was then held concerning which account the \$12,007.67 payment amount would come from; since this expense was not a 2010 budget item. The list of outlay account amounts were reviewed for funds for this expense. It was reported the current outlay amounts have already been designated for a specific purpose, and it would not be appropriate to use those funds for this expense. After discussion and consideration, motion by Pickett second by Sonsalla to pay this invoice from general surplus funds. By Voice Vote: Ayes: Pickett, Corley, Gough, Sonsalla and Osterday. Nay: Anderson. Motion carried.

Under new business, Greg Gardiner of Gardiner Appraisal Service make a presentation to the Council regarding the City's 2010 assessed value/market value ratio, based on previous years sales data. Mr. Gardiner distributed a copy of a 2009 Assessment/Sales Ratio Analysis provided to him by the Department of Revenue. Based on this analysis, if the City's assessed values are not adjusted, the City will be at 113% of market value for 2010. The Department of Revenue provides a guideline of 90% to 110% for assessed value/market value. Mr. Gardiner stated the Department of Revenue may not require a revaluation adjustment for 2010; however local property owners will probably feel their real estate parcels are valued too high, based on comparable sales. Several questions were asked of Mr. Gardiner regarding possible problems this assessed value percentage would cause; including what would happen at this years Board of Review.

Mr. Gardiner then presented a proposal for a limited re-valuation of the City by representatives of Gardiner Appraisal Service in 2010. The proposed cost of the limited re-valuation is \$2,800.00 plus the cost of postage to inform property owners of their new assessed value. Mr. Gardiner also agreed to hold two open book times and provide additional staff members to answer questions from the public. After discussion and consideration, motion by Osterday second by Pickett to approve the cost of the re-valuation as presented at \$2,800.00 plus the cost of postage. Motion carried. Greg Gardiner then left the meeting.

Discussion was then held concerning a proposal from Robert E. Lee & Associates, Inc., for Environmental Consulting Services; related to the sewer main replacement project. A copy of the proposal was included in the agenda packet. This is a time and expense proposal not to exceed \$10,000. The scope of service is to assist with the management of petroleum-contaminated soils from the former Lafayette County Coop property on W. Ann Street. The installation of a new sewer line on W. Ann Street will pass through petroleum-contaminated soils. Representatives of Robert E. Lee & Associates, Inc., will work through representatives of Lafayette County Coop for PECFA funding for removal of any contaminated soils excavated during the project, and required WDNR reporting. Attorney McDaniel left the meeting at 7:50 PM.

Discussion was held concerning this request. A map of the proposed sewer main construction area was reviewed. The map showed the area of the contaminated soil. Discussion was also held concerning the funding of this expense. Bob Salmi explained hopefully these expenses will be reimbursed by the PECFA fund; but if not, funds were included in the construction contract for the removal of the contaminated soil. After discussion and consideration, motion by Gough second by Pickett to accept the proposal from Robert E. Lee Associates, Inc., for Environmental Consulting Services related to the sewer main replacement project at the not to exceed price of \$10,000.00. Motion carried.

Discussion was then held concerning the following recommendations from the Park and Recreation Committee. A copy of the meeting minutes was included in the agenda packet.

- Purchase of a 50 pair set of dumbbells from Gopher Sport at a cost of \$1,489.00; to be paid from Ritter Funds. Alderperson Osterday explained the dumbbells are needed for a fitness class Tom Ingwell is teaching. After discussion and consideration, motion by Sonsalla second by Pickett to approve the purchase of a 50 pair set of dumbbells from Gopher Sport at a cost of \$1,489.00, from the Ritter Funds as presented. Motion carried. Alderperson Osterday also reported on the discussion held at the Park and Recreation Committee meeting regarding the continued use of Ritter Funds for equipment purchases. Mr. Osterday stated the use of Ritter Funds always creates considerable discussion regarding the possible use of the remaining funds to add a pool to the Wellness Center. However to date, that matter has not been fully resolved.
- Trade-in purchase of 2010 Ferris 3100 with mower deck from Ritchie's; at the net purchase price of \$6,500.00; with Park Outlay funds. Doug Lindstrom and Alderperson Osterday explained this request. After discussion and consideration, motion by Anderson second by Corley to approve the trade-in purchase of a 2010 Ferris 3100 with mower deck from Ritchie's as presented. Motion carried.
- Portable restroom rental for Black Bridge Park from Portable Restrooms, LLC, at a cost of \$650.00 for the season. Doug Lindstrom reported he sent out three requests for bids, and this was the only bid received back. This is the same firm and price as last year. After discussion and consideration, motion by Anderson second by Corley to approve the portable restroom rental for Black Bridge Park from Portable Restrooms, LLC as presented. Motion carried.
- Hiring of summer employees for the swimming pool, parks, recreation, Kids Fitness and concession stand. The following list of employees are being recommended for hiring:
Swimming Pool – Katelyn Ruef, Manager; Kelsi Blosch, Asst. Manager; Meghan Taylor, Amber Peters, Miranda Wiegel, Emily Wilhelmson, R.J. Fisher, Mitchell Langkamp, Katie Carlson and Taylor Burke as Lifeguards; with subs of Michelle Lindstrom for lessons and Jason Boll as lifeguard.

Parks – Jim Polkinghorn, Charlie North and Matt Keister (less than 600 hours)

Recreation – Jordan Heinberg, Tanner Havens, Brett Hardyman and Jason Boll.

Kids Fitness – Michelle Lindstrom and Kari Thompson.

Concession Stand – Courtney Hackett and Brittany Langkamp.

After discussion and consideration, motion by Pickett second by Sonsalla to approve the hiring of the summer employees listed above. Motion carried.

Discussion was then held concerning a proposed Financial Assistance Agreement between the City of Darlington Municipal Sewer Department and the State of Wisconsin, Department of Natural Resources, for \$420,000.00 in loan funds for the sewer main replacement project. A copy of the proposed agreement was included in the agenda packet. Mayor Breunig stated this loan amount was previously approved by the City Council. This agreement is part of the paperwork required to obtain the loan funds. After discussion and consideration, motion by Pickett second by Anderson to approve the proposed Financial Assistance Agreement with the DNR as presented. Motion carried.

Discussion was then held concerning proposed Resolution 2010-02, A Resolution Authorizing the Issuance and Sale of Up to \$420,000 Sewerage System Revenue Bonds, Series 2010, and Providing for Other Details and Covenants with Respect Thereto. A copy of the proposed resolution was included in the agenda packet. This resolution is another part of the paperwork required to obtain the loan funds. After discussion and consideration, motion by Sonsalla second by Anderson to adopt Resolution 2010-02, A Resolution Authorizing the Issuance and Sale of Up to \$420,000 Sewerage System Revenue Bonds, Series 2010, and Providing for Other Details and Covenants with Respect Thereto as presented. Motion carried.

The February 28, 2010 financial statements for the City, Water Department and Sewer Department were then presented for review and approval. Copies of these financial statements were included in the agenda packet. After discussion and consideration, motion by Osterday second by Sonsalla to approve the February 28, 2010 financial statements for the City, Water Department and Sewer Department as presented. Motion carried.

Under reports of committees, a Policies, Procedures and Ordinance Committee meeting was scheduled for Monday, April 26, 2010 at 5:15 PM; and a Special Council meeting was scheduled for Tuesday, April 27, 2010 at 6:00 PM. In addition, Mayor Breunig encouraged those present to attend the League of Wis. Municipalities New Official Workshop scheduled for Friday, May 14, 2010 in Madison; and the League of Wis. Municipalities Regional Dinner Meeting scheduled for Thursday, May 27, 2010 in Belmont. Mayor Breunig also commented on the recent Darlington Idol and Our Town events; and an upcoming SW Wisconsin Broadband meeting.

There being no further business for this meeting, motion by Sonsalla second by Corley to adjourn the meeting at 8:25 PM. Motion carried.

CITY OF DARLINGTON

Philip A. Risseuw, Clerk-Treasurer