

MINUTES OF THE MEETING OF THE
JOHNSON PUBLIC LIBRARY BOARD OF DIRECTORS

October 5, 2009

Meeting was called to order at 6:30 p.m. by President Jill Ringen. Members present were Director, Nita Burke, Jill Ringen, Bev Anderson, Mary Jo Murphy, Jeanne Tierney, Dr. Denise Wellnitz, and David Chellevold. Absent: Dr. Matt Solverson

Motion by Jean T. seconded by Dave C. that the meeting notice and agenda were properly posted. Motion carried. Motion to approve the minutes taken at the preceding meeting was made by Mary Jo M. and seconded by Jean T. Carried

Nita B. reported that the plans for the grant-funded Hispanic Outreach Program were proceeding and the main attraction will consist of a showcase of Salsa Dancers from Madison. Outside of the library, Mexican food and hot drinks along with a piñata breaking will attract children as well as adults on October 31 prior to other community events that day to celebrate Halloween.

Nita B. adjusted the figures of the budget pertaining to two line items, The T1 line cost is \$1200. The Internet Access line item should only reflect the amount paid to Mediacom of \$99/month for high-speed Internet. The change will be made to the budget worksheets.

Discussion of the 2010 budget is as follows:

- The City Account reflects the costs of salaries, health insurance, retirement, building repair, gas heat, electricity, telephone, postage, water and sewer, office supplies and a shared cost of books, videos and van delivery for Interlibrary Loan.
- The Librarian account reflects the costs of books, videos, periodicals, advertising, Internet access, computer purchases and repair, equipment purchases and repairs, staff training, mileage, programming, automated card catalog and networking, processing supplies and any miscellaneous costs related to running the library.
- ACT 150: Counties are required to support the library based on patrons who live in the county and circulation. In addition, under the county funding section of the law (Wisconsin Statutes Section 43.12), counties are required to pay each public library in the county at least 70 percent of the cost of library services provided to residents of the county that do not maintain a public library. Cost calculations for this requirement are to be based on total library operating expenditures not including capital expenditures and expenditures of federal funds. This accounts for the revenue of \$47, 699.71 from Lafayette County and \$1913.99 from other counties for the year 2010.

- Nita B. explained that Mayor Breunig has authorized a 2% increase in wages for 2010, with department budgets capped at 3.0%. She used current 2009 budget figures to calculate end of year figures and projected revenues and expenses for the coming year of 2010. The increase in the city apportionment is from \$123,751.83 to 127,447.42 and in compliance with the Mayor's request. See attachment.
- The increase to the Librarian expenses is due to the increase in cost of T1 line, books and translation services. Also, the budget expenses of equipment purchases are reduced to offset cost. The total decrease to the Librarian account is \$2374.00 for a total of 70922.70. See attachment.

Jean T. made a motion to accept the budget as presented. Seconded by Mary Jo M. Motion carried. The finalized budget will be forwarded to the Finance and Personnel Committee.

The current library website was displayed as was the Chamber/Main Street website. Nita B. announced that R. J. Fisher, a student and candidate for Eagle Scouts wanted to update and improve our library website to look like the Chamber/Main Street website as his Eagle Scout project. The project met with a consensus of approval by the Board.

A sample of mahogany wood book shelf was presented as well as a picture of a movable bookshelf for future purchase. The shelf would hold various library materials and be handicap accessible. The shelf will be paid for by a \$500 donation from Barb Judkins on behalf of the Meylor family members, Lorraine Boyle, Virginia Garrison and Barbara Judkins. The Library Board voted to match the donation with money from the library furnishings account to pay for the shelf. Motion by Dave C and seconded by Jean T. Motion carried.

In compliance with the Technology Plan, two new computers will be purchased at a price of \$1849 from the computer purchase account to replace the old ones. The computers will be ordered from CDW Government Inc. Motion by Dave C and seconded by Mary Jo to purchase the computers. Motion carried. Jill Ringen said that we will need to update the plan in the forthcoming year because we are in the third year of the current technology plan.

Nita B. announced the continuation and success of the youth books clubs: Kids Only and Pages and Popcorn to begin on October 13th and 20th respectively. The Twilight Family Story Hour on the third Tuesday evening of the month will continue with volunteer involvement and family participation.

Motion by Jean Tierney, seconded by Denise W to accept librarian vouchers #1251 through #1282 in amount of \$7096.90. Motion carried

Motion by Jean T and seconded by Mary Jo M to Adjourn to November 30, 2009.

Submitted by Bev Anderson