

MINUTES OF THE MEETING OF THE  
JOHNSON PUBLIC LIBRARY BOARD OF DIRECTORS

November 30, 2009

Meeting was called to order at 6:30 p.m. by President Jill Ringen. Members present were Director, Nita Burke, Jill Ringen, Bev Anderson, Mary Jo Murphy, Jeanne Tierney, Dr. Denise Wellnitz, Dr. Matt Solverson and David Chellevoid.

The Board congratulated Nita B. for her appointment by Governor Doyle to the COLAND (Council on Library and Network Development) Board. Created by the Wisconsin State Legislature in 1979, the COLAND Board advises the State Superintendent of Public Instruction (DPI) to ensure that all state citizens have access to library and information services. The 19-member council, appointed by the governor, functions as a forum through which librarians and members of the public identify, study, and collect public testimony on issues affecting Wisconsin libraries and other information services. Council findings are communicated as advisory recommendations to the state superintendent, governor, and Legislature. Nita B. distributed the 2009-2010 goals of the COLAND Board and thanked the Library Board in advance for their support of her work on the Council.

Motion by Chellevoid and seconded by Solverson that the meeting notice and agenda were properly posted. Motion carried.

The meeting minutes of October 5, 2009 were approved with the corrected spelling of Jeanne Tierney's name, motion by Chellevoid and seconded by Tierney. Carried

Under Old Business Nita B. confirmed the purchase for the new handicapped accessible shelf at Johnson Public Library. Purchase of the shelf was made possible by a donation by Barbara Judkins in honor of Virginia Garrison and Lorraine Boyle. Also, Nita B. confirmed the local purchase of the Sony Video camera made possible by donations from the DEMS teachers and the American Legion.

Old Business concluded with an explanation about revenue, Act 150, and the 2010 Library budget, which was approved by the City Council. Solverson made a suggestion that in 2010, the Library Board should develop a long-term investment plan. Under other business, broadband-wireless for the Darlington community was discussed.

Under New Business, Reilly's Plumbing and Heating turned on the in-floor heating unit at Johnson Public Library last week and assured all that this type of heat was 95% efficient and currently running smoothly. The Library Board requested that Nita B. compare heating costs for this winter with the last two years to determine efficient use of the in-floor heating system.

As part of the Fines for Food program at Johnson Public Library the Board agreed to donate \$300 in cash to divide between the two food pantries in Darlington Motion by Chellevoid and seconded by Tierney to give a check for \$150 check to each pantry in the month of December. Motion carried.

According to the computer inventory, Johnson Public Library needs to replace at least three computers a year to update the public computer system. Nita B. suggested that they replace three computers out of the budget in December to replace three computers, 5 years and older. Solverson asked what the life of a public computer would be. Wellnitz estimated the life of a school computer to be about five years. The computers scheduled to be replaced at the library were purchased in 2003. Currently, Johnson Public Library has 13 public computers. The total cost for replacement of the three public computers would be \$2914.45 with an additional fee of \$204 total for three licenses of Microsoft Office. Murphy made a motion to replace the computers with a second by Wellnitz. Motion carried.

Nita B. suggested that the Board review promotional material to make a future purchase of an RTI machine to repair scratches in the DVD collection. The RTI ECO Smart desktop Optical Disc Repair will cost \$2950. Johnson Public Library is currently using a product like Windex to wipe clean the scratched DVDs, which is not very successful. Numerous DVDs are scratched beyond repair which resulted in about \$650 last year to replace scratched DVDs. Last year, Johnson Public Library spent about \$6000 on the DVD collection. The Board discussed a “lease to buy” option to give the librarians a chance to try the Optical Disc Repair before making a purchase. Solverson moved to table the discussion in order for Nita B. to obtain more information about a “lease to buy” option for the machine. Wellnitz seconded the motion.

Nita B. distributed a Code of Conduct policy for the first reading by the Library Board. Also, the City Attorney, Bill McDaniel, has a copy of the Code to review. Chellevoid suggested some changes in the wording of the policy. Cell phone usage in the library was discussed at length. Other members from the Board wished to review other Code of Conduct policies from local libraries at the next meeting. The Board was also interested in Mr. McDaniel’s review of the document. The second reading of the Code of Conduct will continue at the next Library Board Meeting.

The Lafayette County Bluebird Society donated a beautiful clock with interchangeable bird glass panels to Johnson Public Library. The Board wished to thank the Bluebird Society for the generous gift. They unanimously agreed that a plaque of acknowledgment should also be placed with the clock. Chellevoid motioned to place the clock in the Heritage Room, Murphy seconded. Carried.

Nita B. reported that the LSTA grant-funded Hispanic Outreach Program that showcased Latin dances and music was well- attended at the library on October 31<sup>st</sup>. A bilingual story hour and a piñata entertained the children as well. The event was co-sponsored by Johnson Public Library, Darlington Community Schools and Darlington Hispanic Advisory Committee. Nita B thanked all for participation and attendance.

The Board discussed holding an Open House next year at the library to celebrate the 10<sup>th</sup> year of the Johnson Public Library. A date and plans will be discussed at a later time. Susie Schilling and Kathy Brecklin on behalf of the Sauer family donated \$200 to Johnson Public Library in memory of Elizabeth Burke. Nita B suggested the use of these funds for the celebration, plus the possibility of future donations.

The Teen Advisory Committee members at the library are busy making Candyland signs. Johnson Public Library needs volunteer "elves" to carry the signs for the Holiday Parade on December 5<sup>th</sup> at 6:30 p.m in Darlington.

Twilight Family Story Hour at the library featuring Mary Jo Erickson with holiday stories will be on Tuesday, December 15 at 6:30 p.m.

Motion by Solverson, seconded by Wellnitz to accept payment of Librarian account vouchers # 1283 thru #1308 in the amount of \$4106.68.

Motion by Tierney and seconded by Murphy to adjourn to January 25, 2010.

*Submitted by Bev Anderson*