

MINUTES OF THE MEETING OF THE
JOHNSON PUBLIC LIBRARY BOARD OF DIRECTORS

April 26, 2010

Meeting was called to order at 6:30 p.m. by President Jill Ringen. Members present were Director, Nita Burke, Dr. Denise Wellnitz, Dr. Matt Solverson, Beverly Anderson and Jeanne Tierney. Absent: David Chellevold. Mary Jo Murphy arrived later.

Motion by Dr. Solverson and seconded by Jeanne Tierney that the meeting notice and agenda were properly posted. Motion carried.

Minutes taken at previous March 29th meeting were approved with clarification in sixth paragraph. ESL shall be spelled out as English as a Second Language. Tierney moved to approve the minutes with change and Dr. Wellnitz seconded. Carried

Nita reported on recent library events as well as upcoming events. Sixteen people attended the first of the three Chinese Lectures at Johnson Public Library, sponsored by Continuing Education at UW-Platteville. The next lecture will begin at 5: 30 on April 27 and on May 4, 2010 and conclude at 7:30. Board members are encouraged to attend. The April 12 Twilight Family Story Hour was a huge success with the Coalition entertaining over 36 children with Down on the Farm.

Under Old Business, discussion was held concerning the fax function on the new copy machine. Options were considered as to price and accommodation, using existing 2nd line/voice or adding a 3rd line and offering fax services to the public for a fee. It was decided that Nita would conduct a survey as to what other libraries and businesses charge for a fee. Also the cost of the fax was debated and which accounts would be affected by the increased cost of the service. Decision about the fax will be decided at the next meeting.

The Code of Conduct was presented for a third reading and has also been read and reviewed by Michael Cross of the DPI and of the DLTC. The Code was revised to follow the legal process for handling a disruptive and/or violent patron. Also the wording was changed as far as using cell phones in the library. Cell phones are allowed as long as they are set to vibrate and phone conversations are limited to the lobby, study rooms and the circulation desk. The Code of Conduct will be passed on for review by Bill McDaniel, City Attorney. Upon his approval the Code will be enacted as written. Motion by Solverson and seconded by Mary Jo Murphy. Carried.

Nita reported that the family of Robert and Marie North donated \$400 to the library to be used for Books on CD. The same amount will be donated to the Lafayette County Manor to purchase a CD player. The Library Board is always very appreciative of the money donated to the library by the community. Nita agreed to start buying extra Books on CD for checkout.

Discussion was held on changing the date for the 10th Anniversary and Open House Commemorative. The Johnson family agreed to be available on Sunday, July 25th for the event. Motion was made by Murphy and seconded by Tierney to postpone the event from May 16 to July 25 to accommodate the Johnson family.

Nita requested that the Library Board extend hours on Wednesday mornings. A schedule was presented as to how 3.5 hours could be added for Wednesday morning by eliminating access hours on other days and times. The Board expressed concern about closing the library before 5:30 p.m. on Tuesday and Friday evenings eliminating access for working patrons. An additional concern was that the added hours would not allow current part-time workers to stay within the 600 hours limit. After much discussion, Nita assured the Board that the additional hours would not allow workers to exceed hours. Motion was made by Solverson and seconded by Tierney to open the library at 10 a.m. on Wednesdays during June, July August, leaving existing hours as is, tallying number of patrons during the Wednesday morning trial period. The change will be advertised as "Summer Hours" and the issue of open hours will be revisited after the trial and before budgeting for the year 2011. Carried.

Discussion was held concerning refreshments at Chinese Lecture Series at the library. Motion by Murphy and seconded by Solverson to allow coffee and chocolate in the lobby during the break. Carried.

There will be future Trustee training Mini Workshops and schedules were distributed to Board members. Darlington library will host the July 6 Trustee Training. Also on June 23, 2010 the Annual Trustee Meeting will be held at the SWLS system, which includes a buffet meal. Area legislators are invited and attendance is required for system membership.

The library will be donating \$100 toward the Cinco de Mayo celebration on May 1, 2010. The Wonder Weavers will be performing Wet, Wild and Wacky stories for a special June 8th Twilight Family Story Hour at 6:30 p.m. at the library during the week of the Canoe Festival. Families First will be donating \$100 toward the total of \$325 for the event. Motion by Murphy and second by Solverson to fund the event for \$225. Carried

Also, the Summer Library Reading Program Line-up for Make a Splash was presented informing the Board of summer dates, times and events.

Motion by Solverson, seconded by Dr. Denise Wellnitz to approve payment of the March 2010 voucher numbers #1384-#1400 in the amount of \$4712.25.

Motion by Solverson, seconded by Wellnitz to go into closed session according to Sec. 19. 85 (1) (C) Wis Stats. to review of applications for Library Aide; this is an 11-hour a week position. Roll Call Vote. Carried. Three applicants were chosen for interviews and recommendations. No other action taken.

Motion by Wellnitz, seconded by Solverson to reconvene to regular session. Roll Call Vote. Carried.

Motion by Jeanne Tierney, seconded by Murphy to adjourn to May 24, 2010.

Submitted by Beverly Anderson