

**POLICIES, PROCEDURES AND ORDINANCE COMMITTEE MEETING MINUTES  
DECEMBER 2, 2014**

The meeting was called to order by Committee Chairman John Sonsalla at 6:00 PM. Present at roll call were: John Sonsalla, Bev Anderson and Cindy Corley. Absent: None. Also present were: Mayor Dave Breunig, Dave Gough, Don Osterday, Steve Pickett, Bill McDaniel, Doug Lindstrom and Phil Risseeuw.

Motion by Anderson second by Corley that the meeting notice and agenda were properly posted. Motion carried. Motion by Anderson second by Corley to approve the minutes of the previous meeting. Motion carried.

Under unfinished business, discussion was held concerning proposed revisions to Chapter 13 of the Municipal Code of the City of Darlington, Public Nuisances, regarding abatement after notice. A copy of the proposed revision was included in the agenda packet. The proposal reduces the number of days for abatement after notice of violation from ten days to seven days, as was discussed at the previous meeting of this committee. After review and consideration, motion by Anderson second by Corley to recommend approval of this proposed revision to Chapter 13 of the Municipal Code of the City of Darlington, Public Nuisances to the City Council as presented. Motion carried.

It was the consensus of those present to go out of agenda order, and move to agenda item 6 (c). Agenda item 6 (b) will be taken last.

Discussion was then held concerning proposed revisions to Chapter 11 of the Municipal Code of the City of Darlington, Licenses and Permits, regarding mobile homes. A copy of the proposed revision was included in the agenda packet. Several questions were raised by those present concerning the proposed revision. Discussion items included a skirting requirement for mobile homes; a requirement to be connected to water and sewer lines, grandfathering current homes within the mobile home park; and will change in ownership require current mobile homes to comply with the revised ordinance. Attorney McDaniel stated he will do more research on these topics, and bring another version of this ordinance revision to a future meeting of this committee.

Discussion was then held concerning proposed revisions to Chapter 12 of the Municipal Code of the City of Darlington, Orderly Conduct, regarding trash burning. A copy of the proposed revision was included in the agenda packet. The proposal increases the number of feet trash burning can take place from any building from twenty-five feet to fifty feet, as was discussed at a previous meeting of this committee. After review and consideration, motion by Anderson second by Corley to recommend approval of this proposed revision to Chapter 12 of the Municipal Code of the City of Darlington, Orderly Conduct to the City Council as presented. Motion carried.

Discussion was then held concerning proposed revisions to Chapter 14 of the Municipal Code of the City of Darlington, Health-Sanitation, regarding leaves. A copy of the proposed revision was included in the agenda packet. The proposal states in the fall and spring of each year, leaves may be raked, left at the curb and picked up according to the direction of the Director of Public Works. This revision removes the requirement that leaves be bagged. After review and consideration, motion by Anderson second by Corley to recommend approval of this proposed revision to Chapter 14 of the Municipal Code of the City of Darlington, Health-Sanitation to the City Council as presented. Motion carried.

Discussion was then held concerning proposed revisions to Chapter 10 of the Municipal Code of the City of Darlington, Building Code, regarding Wisconsin Uniform Building Code. A copy of the proposed revision was included in the agenda packet. This proposed revision was recommended by Mike Reuter, Wisconsin Municipal Building Inspections, to bring the City of Darlington in compliance with State codes. Several questions were asked by those present concerning this proposed revision. Discussion items included when is a building permit required; what fees should be charged for a building permit; what are the job responsibilities of Mike Reuter and Stan Krahenbuhl; what does the Wisconsin Building Code reference in the ordinance revision cover; and what should be exempted from the building permit requirement. Attorney McDaniel will do additional research concerning this proposed revision, and bring another version of this ordinance revision to a future meeting of this committee.

Discussion was then held concerning proposed revisions to Chapter 11 of the Municipal Code of the City of Darlington, Licenses and Permits, regarding fences. A copy of the proposed revision was included in the agenda packet. Several questions were asked by those present concerning this proposed revision. Due to time constraints, this proposed revision will be discussed further at a future meeting of this committee.

There being no further business for this meeting, motion by Anderson second by Corley to adjourn the meeting at 6:47 PM. Motion carried.

CITY OF DARLINGTON



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Philip A. Risseeuw, Clerk-Treasurer