

WATER AND SEWER COMMITTEE MEETING MINUTES OCTOBER 2, 2018

The meeting was called to order by Committee Chairman Dave Gough at 6:30 PM. Present at roll call were: Dave Gough, Cindy Corley, Don Osterday, John Sonsalla, Steve Pickett and Erin Gallagher. Absent: None. Also present were: Jeremy Williams and Phil Risseeuw.

Motion by Pickett second by Gallagher that the meeting notice and agenda were properly posted. Motion carried. Motion by Sonsalla second by Pickett to approve the minutes of the previous meeting. Motion carried.

Under unfinished business, discussion was held concerning the proposed water quality trading plan involving streambank stabilization along the river north of town. A question was raised about the effect of flood events on the streambank work. Jeremy Williams stated the streambank stabilization work will have to be maintained by the City; but we don't know at this time what the DNR will require.

Under new business, discussion was held concerning the proposed 2019 Water Department budget. A copy of the proposed budget was included in the agenda packet. Jeremy Williams attended the meeting to present the information and answer questions. The proposed budget calls for total revenues of \$677,650.00 and total expenses of \$523,975.00; resulting in net operating income of \$153,675.00. The proposed budget provides sufficient funds to cover all operating and debt repayment expenses. After discussion and consideration, motion by Osterday second by Pickett to recommend to the Council the approval of the 2019 Water Department budget as presented. Motion carried.

The 2019 Sewer Department budget was then presented for review and consideration. A copy of the proposed budget was included in the agenda packet. Jeremy Williams then presented this information and answered questions regarding this budget. The proposed budget calls for total revenues of \$1,120,765.00 and total operating expenses of \$791,096.51; resulting in net operating income of \$329,668.49. Jeremy explained the projected reduction in sewer revenue included in the proposed budget. The proposed budget provides sufficient funds to cover all operating and debt repayment expenses, and also complies with the minimum annual coverage requirement of 1.25% or more. The proposed budget provides for a 1.60 coverage ratio. After discussion and consideration, motion by Osterday second by Pickett to recommend to the Council the approval of the 2019 Sewer Department budget as presented. Motion carried. Jason King and Kayla Barnes arrived at the meeting.

Discussion was then held concerning proposed advertisement and job description for Public Works Employee / Wastewater Treatment Plant Operator. A copy of the proposed job advertisement and job descriptions were included in the agenda packet. The advertisement calls for placement of the ad in the Republican Journal on November 1st and 8th; with applications due November 15, 2018.

After discussion and consideration, motion by Gough second by Sonsalla to recommend to the Council the approval of the proposed advertisement and job description for Public Works Employee / Wastewater Treatment Plant Operator as presented. Motion carried.

There being no further business for this meeting, motion by Gallagher second by Pickett to adjourn the meeting at 7:07 PM. Motion carried.

CITY OF DARLINGTON

Philip A. Risseuw, Clerk-Treasurer