

POLICIES, PROCEDURES AND ORDINANCE COMMITTEE MEETING MINUTES JULY 19, 2016

The meeting was called to order by Committee Chairman John Sonsalla at 6:45 PM. Present at roll call were: John Sonsalla, Steve Pickett and Cindy Corley. Absent: None. Also present were: Mayor Dave Breunig, Felix Perez, Dave Gough, Don Osterday, Bill McDaniel, Jason King, Dale Wiegel, Jeremy Williams, Brian Lund and Phil Risseeuw.

Motion by Corley second by Pickett that the meeting notice and agenda were properly posted. Motion carried. Motion by Pickett second by Corley to approve the minutes of the previous meeting. Motion carried.

Under new business, discussion was held concerning a proposed Credit Card Policy. It was reported the adoption of a Credit Card Policy was recommended by representatives of Johnson Block and Co., during their presentation of the 2015 Audit Report. A copy of their recommendation and proposed policy was included in the agenda packet. At this meeting, Jason King distributed a copy of the Police Department Credit Card Policy. In the Audit Report, the auditors stated during their review of credit card payment vouchers, that one department used their City credit card for personal purchases, and not all transactions on the credit card statement are supported by invoices or receipts. The proposed policy addresses both of these concerns.

Several comments were made by those present regarding the proposed Credit Card Policy. After discussion and consideration, motion by Corley second by Sonsalla to recommend to the Council the approval of the proposed Credit Card Policy as presented. Motion carried. Nick Mantsch arrived at the meeting at 7:00 PM.

Discussion was then held concerning a request for reserved parking stalls adjacent to the Rural Medical Ambulance Service property in the alleyway. Jason King stated he was asked to present this request. Representatives of Rural Medical Ambulance Service would like to reserve the southern two parking stalls for Rural Medical Ambulance personnel. Several comments were then made regarding the current ownership of the land the parking stalls are on. It was reported Heath Hartwig owns the land behind his building. It was also reported the former Citizens Bank owns land in that area as well. Brian Lund stated he understood some of the land is owned by the owner of House of Insurance as well. It was the consensus of those present that the City can't claim or assign use of land owned by other people. After discussion and consideration, motion by Pickett second by Sonsalla to table this matter to a future meeting of this committee. Motion carried.

Discussion was then held concerning a request for a 15 mile per hour speed zone at Sunset Terrace. Jason King reported Larry Burns requested this change in the traffic map due to the high number of families and children now living in the mobile home park. After discussion and consideration, motion by Pickett second by Corley to authorize the proposed change in the traffic code, to allow a reduction in the speed limit to 15 miles per hour in Sunset Terrace as presented. Motion carried.

Discussion was then held concerning a request to ban door to door sales within the residential districts of the City. Jason King stated this is a request from the Police Department to help protect city residents from criminal activity. Attorney Bill McDaniel stated the City can't do this, as it would violate First Amendment rights in the Constitution. No action was taken regarding this request.

Discussion was then held concerning a request to petition WDOT for permission to use Galena Street as an ATV route. Jason King stated he has received this request from City residents who live south of the Hwy. 23 Bridge. They would like an ATV route on Galena Street to provide them access to the ATV trail north of the Hwy. 23 Bridge. Jason reported a similar request was granted by WDOT for a portion of Hwy. 78 in Argyle. Several concerns were raised by those present regarding this request. Chairman Sonsalla then stated we did not have sufficient time to discuss this matter at this time, as the length of this meeting was holding up the City Council meeting. After discussion and consideration, motion by Sonsalla second by Pickett to table this matter until a future meeting of this committee. Motion carried.

There being no further business for this meeting, motion by Corley second by Pickett to adjourn the meeting at 7:15 PM. Motion carried.

CITY OF DARLINGTON

Philip A. Risseuw, Clerk-Treasurer