

CITY OF DARLINGTON COUNCIL PROCEEDINGS
REGULAR SESSION
APRIL 4, 2017

The meeting was called to order by Mayor Dave Breunig at 7:00 PM. The Pledge of Allegiance was then recited. Present at roll call were: John Sonsalla, Don Osterday, Steve Pickett, Felix Pereza and Cindy Corley. Excused absence: Dave Gough. Also present were: Bill McDaniel, Jeremy Williams, Bart Nies of Delta 3 Engineering, Inc., Kurt Muchow and Gary Blazek of Vierbicher Associates, Inc., Mike Reuter, Wade Berget, Ted and Angie Thuli, Erin Gallagher, Dale Wiegel, Brian Lund and Phil Risseeuw.

Motion by Sonsalla second by Pickett that the meeting notice and agenda were properly posted. Motion carried. Motion by Pickett second by Sonsalla to approve the minutes of the previous meeting. Motion carried.

Under new business, discussion was held concerning a proposed Order to Raze for the property located at 110 Spring Street. The proposed Order to Raze is being recommended by Mike Reuter, the City's property maintenance officer. A copy of the proposed Order to Raze was included in the agenda packet. Mike Reuter attended the meeting to present the information and answer questions. Attorney McDaniel also provided information regarding the legal process that goes along with the Order to Raze proceedings. Several questions were asked by those present. Concerns were raised about the historical significance of the structure on the property. After discussion and consideration, motion by Sonsalla second by Pickett to approve the Order to Raze notice and process as presented. Motion carried. Mike Reuter then left the meeting.

Discussion was then held concerning the following information from Delta 3 Engineering. Bart Nies of Delta 3 Engineering, Inc. attended the meeting to present this information and answer questions.

- Bid results for Contract #1 – Street and Utilities Construction. Copies of the bid results, itemized bid breakdown, and recommendation letter were distributed to those present at this meeting. Mr. Nies reported at the March 23, 2017 bid opening, six contractors submitted bids for this contract. The low bid was submitted by Owen's Excavating & Trenching, Inc., from Hazel Green; in the amount of \$591,842.50. The base bid is well within the estimated construction budget amount for the project of \$686,000.00. Mr. Nies recommends the City Council award Contract #1 – Street and Utilities Construction for the 2017 Infrastructure Improvements Project to Owen's Excavating & Trenching, Inc., in the base amount of \$591,842.50. After discussion and consideration, motion by Osterday second by Pickett to accept the recommendation of Bart Nies of Delta 3 Engineering, Inc., and award Contract #1 to Owen's Excavating & Trenching, Inc., as presented. Motion carried.
- Proposal for surveying work and preliminary design of utility improvements to be included in the Hwy. 23 reconstruction project.

A copy of the proposal was distributed to those present at this meeting. The proposal for engineering services from Delta 3 Engineering, Inc., is in the amount of \$30,750.00. The proposal includes fees for topographical surveying/data collection; preliminary design/specifications; computer aided drafting/plan generation and meetings; all related to the replacement of water, sewer and storm sewer mains within the Hwy. 23 reconstruction project. Several questions were asked by those present. After discussion and consideration, motion by Osterday second by Sonsalla to approve the contract proposal with Delta 3 Engineering, Inc. in the amount of \$30,750.00 as presented. Motion carried.

Discussion was then held concerning a proposal from Vierbicher Associates for consulting assistance with design of street lighting and streetscape plans to be included in the Hwy. 23 reconstruction project. A copy of the proposal was distributed to Council members at this meeting. Kurt Muchow and Gary Blazek of Vierbicher Associates attended the meeting to present information and answer questions. The estimate cost for this work is \$12,500 to \$15,000. The scope of work includes expenses related to meeting time with City staff, Darlington Chamber/Main Street Program, WDOT, State Historical Society and general public. The goal is to select two or three design plans for review by state officials by May 1, 2017. Several questions were asked by those present. After discussion and consideration, motion by Pickett second by Perez to accept and approve the proposal from Vierbicher Associates for consulting assistance as presented. Motion carried. Kurt Muchow and Gary Blazek then left the meeting.

Discussion was then to be held concerning a request from representatives of Quilt Block Wind Farm LLC to lease space on the second floor of the Municipal Building. Mayor Breunig then reported those representatives have found another place to rent, and therefore withdrew their request to the City of Darlington. Bart Nies then left the meeting.

Discussion was then held concerning an Original Alcohol Beverage License application from City Service Brewing LLC, d/b/a City Service Brewing, 404 Main Street, Darlington, WI 53530. A copy of the license application and approval letter from Chief King was included in the agenda packet. Ted and Angie Thuli attended the meeting to present this request and answer questions. The licenses premises will cover the building, and outside fenced in areas. After discussion and consideration, motion by Pickett second by Osterday to approve the Original Alcohol Beverage License application from City Service Brewing LLC as presented. Motion carried.

Discussion was then held concerning the proposed purchase of a new vote tabulator scanner for City elections. Copies of a letter of explanation and purchase proposal quote were included in the agenda packet. Phil Risseeuw presented the information and answered questions regarding this proposal. The equipment hardware cost including training is \$7,730.00; with post warranty maintenance and support fees of \$227.50 per year. After discussion and consideration, motion by Sonsalla second by Corley to authorize the purchase of a Model DS200 vote tabulator/scanner as presented. Motion carried.

Discussion was then held concerning the following recommendations from the Park and Recreation Committee. A copy of the meeting minutes was included in the agenda packet.

- Approve the hiring of the following summer employees for the Swimming Pool, Parks, Recreation Programs, Concession Stand and Umpires. **Swimming Pool** – Molly McDaniel, Manager; Blake Cwynar, Assistant Manager; Bailey McDonald, Paige Schilling, Tyler Torstenson–Harris, Jesse Sturtz, Madison Weber, Sadie Fitzsimons, Isabel Wedig, Gabrielle Steiner, Ilse Mendez and Michael Garcia, Lifeguards. **Parks** – Jim Polkinghorn, Jerry Douglas and David Jacobson. **Recreation Programs** – John Sturtz, Will Schwartz, Christian Carr and Payton Heinberg. **Concession Stand** – Carly Langkamp and Chelsie Golackson. **Umpires** – Tyler Torstenson-Harris, Jesse Sturtz, Christian Carr, Payton Heinberg, Cade Murray and Chad Golackson. Alderperson Osterday reported this list of employees was recommended for approval by Wade Berget, and the Committee agrees with his recommendation. After discussion and consideration, motion by Osterday second by Pickett to approve the hiring of the summer employees for the Pool, Parks, Recreation Programs, Concession Stand and Umpires as presented; and authorize the Committee to hire more lifeguards as needed. Motion carried.
- Approve price quote for portable restrooms. Alderperson Osterday reported the Committee is recommending the hiring of Bullseye Portable Restroom LLC in the amount of \$884.00 for two portable restrooms. After discussion and consideration, motion by Sonsalla second by Pickett to approve the hiring of Bullseye Portable Restroom LLC for two portable restrooms as presented. Motion carried.

The January 31, 2017 financial statements for the City, Water Department and Sewer Department were then presented for review and approval. Copies of these financial statements were included in the agenda packet. After discussion and consideration, motion by Pickett second by Sonsalla to approve the January 31, 2017 financial statements for the City, Water Dept. and Sewer Dept. as presented. Motion carried.

Motion by Pickett second by Osterday to approve the payment of the following March, 2017 vouchers: City vouchers #38120 thru #38213 in the amount of \$257,485.83; Direct deposit payroll vouchers #6997 thru #7061 in the amount of \$49,406.32; Water Dept. vouchers #5598 thru #5621 in the amount of \$61,445.10; Sewer Dept. vouchers #6390 thru #6410 in the amount of \$42,802.56; and Library vouchers #5346 thru #5354 in the amount of \$10,772.17. Motion carried.

Under reports of committees, Alderperson Sonsalla reported on the Library Board meeting held March 27, 2017. And Alderperson Osterday reported on the Park and Recreation Committee meeting held March 29, 2017. Alderperson Pickett then suggested Mayor Breunig should be granted authority to lease out a room on the second floor of the Municipal Building for a short term, without Council approval. It was suggested this matter be placed on the next Council meeting agenda. And Mayor Breunig encouraged those present to attend several upcoming community events.

Motion by Sonsalla second by Corley to go into closed session in accordance with Section 19.85 (1) (e) Wis. Stats., to consider a request for a development incentive payment for a business in the business park. Roll Call Vote: All Ayes. Motion carried.

Motion by Pickett second by Corley to reconvene to regular session in accordance with Section 19.85 (2) Wis. Stats., to take action if necessary concerning a request for a development incentive payment for a business in the business park; and adjourn the meeting. Roll Call Vote: All Ayes. Motion carried.

After discussion and consideration, motion by Osterday second by Sonsalla to approve a \$1,495.00 development incentive payment to Johnson Family Properties as presented. Motion carried.

Since this was his last Council meeting, Mayor Breunig and Council Members thanked Felix Perez for his service to the City of Darlington as Alderperson.

There being no further business for this meeting, motion by Perez second by Pickett to adjourn the meeting at 8:10 PM. Motion carried.

CITY OF DARLINGTON

Philip A. Risseeuw, Clerk-Treasurer