

PARK AND RECREATION COMMITTEE MEETING MINUTES MARCH 25, 2015

The meeting was called to order by Mayor Dave Breunig, due to the excused absence of Committee Chairman Don Osterday, at 6:35 PM. Present at roll call were: Aaron Wolfe, Scott Heinberg, Stuart Vamstad, Mary Jane Sturtz and Pat Hardyman. Excused absence: Don Osterday and Jill Ringen. Also present were: Mayor Breunig, John Sonsalla, Steve Pickett, Doug Lindstrom, Amy Prine, Jason King, Tony Ruesga, Steve Messner and Phil Risseuw.

Motion by Wolfe second by Hardyman that the meeting notice and agenda were properly posted. Motion carried. Motion by Vamstad second by Hardyman to approve the minutes of the previous meeting. Motion carried.

Under unfinished business, representatives of the Darlington Police Department attended the meeting to present information and answer questions regarding their actions in a damage to property matter in the Wellness Center last December. Chief Jason King and Officers Tony Ruesga and Steve Messner attended the meeting to explain the reasoning behind their actions in this matter and answer question. Chief King explained after the matter was thoroughly investigated, they felt there was no "intent" to cause property damage; therefore that makes it a civil matter, not a criminal matter. Representatives of the Park and Recreation Department could have asked the Wellness Center member to pay for the damage repair, and/or suspend or terminate their membership. To date, neither one of those options were taken. Chief King also stated the Park and Recreation Committee should approve updated policies and procedures for the Wellness Center, so in the future the Police Department could issue an ordinance violation citation. Several questions were asked by those present. Chief King and his officers were then thanked for attending the meeting and providing information. Chief King, Tony Ruesga and Steve Messner then left the meeting.

Discussion was then held concerning a proposed list of Wellness Center policies and procedures. A copy of the proposed list was included in the agenda packet. Several questions were asked by committee members regarding the proposed list. It was suggested a statement should be added at the bottom of the page, above the signature line, stating failure to comply with this policies and procedures could lead to suspension or termination of your membership. After discussion and consideration, motion by Heinberg second by Wolfe to recommend to the Council the approval of the list of Wellness Center policies and procedures as presented and amended at this meeting. Motion carried. A copy of the list of Wellness Center policies and procedures is attached to these meeting minutes for reference.

Discussion was then held concerning proposals received from firms to update the Comprehensive Outdoor Recreation Plan. Copies of the proposals were distributed to committee members at the previous meeting of this committee. Included in the agenda packet was a spreadsheet prepared by Doug Lindstrom comparing the components of each proposal including the proposed contract costs. The price range for the proposals ranged from a high of \$17,220.00 to a low of \$4,500.00. The low cost proposal was submitted by Vierbicher Associates, Inc., which has completed several successful projects for the City of Darlington in the past. After discussion and consideration, motion by Wolfe second by Heinberg to recommend to the Council the hiring of representatives of Vierbicher Associates to update the Comprehensive Outdoor Recreation Plan. Motion carried.

Under new business, discussion was held concerning the hiring of summer employees for the Pool, Parks, Recreation Program and Concession Stand. Doug Lindstrom distributed a handout of the summer employees in 2014, and the list of applicants for 2015. Doug Lindstrom presented the information and answered questions concerning the applicants. After discussion and consideration, motion by Hardyman second by Wolfe to recommend to the Council the hiring of the following summer employees for the following positions:

- **Swimming Pool** – Tricia Gibson, Manager; Payton Steiner, Assistant Manager; Meghan Vieth, Jason Singer, Hope Robiolio, Ben Muhlstein, Blake Cwynar, Chloe Hinderman, Abbey Carlson, Shannon McDaniel, Molly McDaniel, Hunter Wilkinson, Bailey McDonald and Chase Tuescher, Lifeguards.
- **Parks** – Jim Polkinghorn and Charlie North (Already approved by City Council at 3-17-15 Council meeting) and Jerry Douglas.
- **Recreation** – Jordan Heinberg, John Sturtz, Brandon Hardyman and Griffin Heinberg.
- **Concession Stand** – Carly Langkamp and Chelsie Golackson.

Motion carried.

Discussion was then held concerning the 2015 summer brochure and approval to send to printers. Doug Lindstrom stated the brochure is ready to go to the printers. It contains the same summer programs as last year, with the addition of a disc golf program. After discussion and consideration, motion by Heinberg second by Vamstad to approve the printing of the summer brochure as presented. Motion carried.

Amy Prine then updated those present on Wellness Center activities and programs. She distributed a list of current Wellness Center memberships. Amy also stated exercise classes and spinning classes are well attended. Amy also reported she completed her required training classes, and thanked committee members for funding that opportunity. And she reported Shirley Acherman has not started helping out yet at the Wellness Center due to personal reasons.

Doug Lindstrom then reported on current recreation programs. He stated he is between programs right now. Next on deck is the soccer program. However, that program is dependent upon the weather. Doug also reported the City Council approved funding for some capital improvement projects in the parks. Funds were approved for the siding of the three remaining sides of the large storage building in Pecatonica River Trails Park. The Council also approved funding for the cost of blacktopping of the roads to and through the campgrounds.

There being no further business for this meeting, motion by Sturtz second by Hardyman to adjourn the meeting at 7:45 PM. Motion carried.

CITY OF DARLINGTON

Philip A. Risseuw, Clerk-Treasurer