

PARK AND RECREATION COMMITTEE MEETING MINUTES JANUARY 28, 2015

The meeting was called to order by Chairman Don Osterday at 6:30 PM. Present at roll call were: Don Osterday, Scott Heinberg, Stuart Vamstad, Mary Jane Sturtz and Pat Hardyman. Excused absence: Aaron Wolfe and Jill Ringen. Also present were: Mayor Dave Breunig, Doug Lindstrom, Amy Prine and Phil Risseeuw.

Motion by Hardyman second by Vamstad that the meeting notice and agenda were properly posted. Motion carried. Motion by Vamstad second by Sturtz to approve the minutes of the previous meeting. Motion carried.

Under unfinished business, discussion was held concerning the replacement of Wellness Center part time employee. Amy Prine asked the committee to put this matter on hold for a while. After discussion and consideration, motion by Vamstad second by Heinberg to table this matter until a future meeting of this committee. Motion carried.

Under new business, discussion was held concerning proposed 2015 summer employee wages. A copy of the proposed wage schedule was included in the agenda packet. Doug Lindstrom reported the wage schedule includes a 2.0% wage increase over 2014 wages, as was recommended by Mayor Breunig. After discussion and consideration, motion by Hardyman second by Heinberg to recommend to the Council the approval of the 2015 summer employee wage schedule as presented. Motion carried.

Discussion was then held concerning proposed 2015 fees for pool, recreation programs, camping and Wellness Center. A copy of the proposed fee schedule was included in the agenda packet. Doug Lindstrom reported the fee schedule includes a few minor increases in pool fees and recreation program fees over the 2014 amounts. Camping fees and Wellness Center membership fees remain the same as 2014. After discussion and consideration, motion by Osterday second by Vamstad to recommend to the Council the approval of the 2015 fee schedule as presented. Motion carried.

Discussion was then held concerning the proposed advertisement for summer pool, recreation and park employment positions with the City of Darlington. A copy of the proposed advertisement was included in the agenda packet. Doug Lindstrom presented the information and answered questions. He stated he would like to advertise a little earlier than last year, so he included the advertisement approval on this meeting agenda, instead of later in the year. After discussion and consideration, motion by Hardyman second by Sturtz to recommend to the Council the approval of the summer employee advertisement as presented. Motion carried.

Discussion was then held concerning the development of an ordinance for unauthorized usage and damage to property in the Wellness Center. Doug Lindstrom and Amy Prine reported on a recent incident where property damage was done to a basketball standard in the Municipal Building gym by members and non-members of the Wellness Center. The information was given to the Police Chief, and he stated the City didn't have an ordinance against such activity, so there wasn't anything he could do to the persons who caused the damage.

The question was then raised if no action would be taken if the damage occurred in the parks, walking trail, shelter houses, etc. After discussion and consideration, motion by Sturtz second by Heinberg to contact Attorney McDaniel, and create a new ordinance to cover damage and unauthorized use of the Wellness Center and other City properties. Motion carried.

Discussion was then held concerning payment for continuing education for personal training certification for Wellness Center Director. Amy Prine reported she needs to attend two continuing education classes in maintain her personal training certification for the Wellness Center. One class is in Madison, and the other class is in Kohler, WI. The cost of the two classes are \$548.00 plus mileage and overnight stay for the class in Kohler, WI. After discussion and consideration, motion by Hardyman second by Sturtz to authorize Amy to attend the two classes she needs for continuing education credits as presented. Motion carried.

Discussion was then held concerning proposed replacement of the computer unit for the camera system in the Wellness Center. Amy Prine distributed a cost estimate sheet from ComElec Services for a 16 Channel DVR 2000GB unit at a proposed cost of \$1,425.00. Amy was then asked if the current unit is still operating, and she said it was. However, the technician said the current unit is obsolete, and if it quits working, he could no longer purchase parts for the old unit. After discussion and consideration, it was the consensus of those present to wait until the current unit crashes before we talk about replacing it.

Discussion was then held concerning a Zumba instructor for a Zumba class. Doug Lindstrom and Amy Prine reported Amy has received several requests for a Zumba class. Doug explained Michelle Lindstrom was the previous Zumba instructor; however she is no longer able to teach the class. Doug and Amy are seeking permission to advertise for the position and hire a new Zumba instructor. After discussion and consideration, motion by Osterday second by Sturtz to authorize the advisement for and hiring of a Zumba instructor as requested. Motion carried. Doug Lindstrom and Amy Prine are also authorized to interview and select the Zumba instructor.

Discussion was then held concerning the review and update of the City's five year park plan. A few months ago, copies of the current five year park plan was distributed to all committee members. Doug stated he went through the park plan and reported on the changes he would like to see made. He then asked committee members to let him know the changes they would like to see made. Discussion was then held concerning the hiring of a consultant to facilitate this process. It was the consensus of those present to obtain bids from qualified consultants, and bring those bids back to this committee for their review and consideration.

There being no further business for this meeting, motion by Hardyman second by Heinberg to adjourn the meeting at 7:32 PM. Motion carried.

CITY OF DARLINGTON

Philip A. Risseuw, Clerk-Treasurer